

ADOPTING NOTICE OF RECORDS ACCESS

The Town Board of the Town of Plover, Portage County, Wisconsin, has the specific authority under s. 19.34, Wis. Stats., to adopt this ordinance:

This ordinance, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, adopts the attached Notice of Records Access, which, pursuant to s. 19.34(2) Wis. Stats., contains a description of the Town's organization; it includes the established times and places, the legal custodian, the methods whereby the public may obtain information from and access to records in the town's custody, make requests for town records or obtain copies of town records, and the costs thereof.

The town clerk shall prominently display and make available for inspection and copying at the town offices copies of the Notice of Records Access for the guidance of the public.

This ordinance is effective upon publication or posting. The Town Clerk/Treasurer shall properly post or publish this ordinance as required under s. 60.80, Wis. Stats.

Adopted this 3rd day of October 2012.

Tim Karcheski, Chairman

Roger Bentley, Supervisor

Joseph Firkus, Supervisor

James Rowe, Supervisor

William Sniadajewski, Supervisor

Attested by: Joan Scheider,
Clerk/Treasurer