1. **CALL TO ORDER:** Chairman Karcheski called the Town Board meeting to order at 6PM with the Pledge of Allegiance; also present were supervisors Firkus, Garbe and Rowe, Clerk/Treasurer Scheider (excused absence – Langlois).

2. **CORRESPONDENCE AND COMMUNICATIONS:** Chairman Karcheski reported receipt of correspondence from the First Law Group establishing their office as the contact point regarding a potential request for a zoning change on the Robert Steinke property. He noted several property owners along County R had raised questions regarding the survey flags that had been placed in their yards – Karcheski reported the flags were the result of a fiber optic project along County R. Karcheski noted WE Energies had released cautionary information regarding digging and that Mandy Fabich had sought help to rid her property of a family of skunks. The Pinery newsletter was routed to the Clerk.

Clerk/Treasurer Scheider noted an article from the North Central Wisconsin Regional Planning Commission and subsequent emails had been included in the meeting’s packet. She reported that Supervisor Langlois had also made a contact with the Commission and was suggesting a Commission representative be invited to a town meeting. The Clerk was directed to solicit potential meeting dates from the Commission executive director.

It was noted that the town board had been assessed of the water sample request made on the Brooks property on Popular, that responses had not been received from the Town of Stockton regarding the “slow/children” signage on Kennedy nor from the Portage County Parks Director; however, Scheider informed the board that Portage County Parks had requested the town to grade the parking lot at Galecke and that she had left voice mail regarding the correspondence to Mr. Speckmann. Scheider read the Wisconsin DOT response regarding highway crossings of the ATV/UTV Route noting State Statute 213.33(4)(d) permits ATV trail/route crossings of state highways when traveling on an existing roadway.

The Wisconsin Towns Association Survey as preliminarily completed by the Clerk/Treasurer was also in the meeting packet; Garbe suggested the clerk seek a copy of the survey results related to the salary of Clerk/Treasurer positions. Also in the meeting packet, a table of Town of Plover nitrate results, which did not include Riverview Estates nor Birch Tree Estates, had been provided by the county as requested by Langlois.

3. **PUBLIC COMMENTS:** Chairman Karcheski read the public notice.
4. **2016 MINUTES OF JUNE 8th AND ANY OTHER MINUTES TO BE PRESENTED:** A motion by Firkus and second by Garbe accepted the minutes as written; the question was called and the motion carried unanimously.

5. **LIQUOR LICENSE APPLICATIONS:** A motion by Karcheski and second by Rowe approved licenses for Class “B” Retail Fermented Malt Beverages and “Class C” Retail Wine as applied for by Narayani, Inc. (DBA Best Western Plover Hotel & Conference Center); the question was called and the motion carried unanimously.

A motion by Karcheski to not accept the application from Jai Shree Narayan, LLC (DBA as the Elizabeth Inn) for a “Class B” Beer and Liquor Combination license due to the delinquent status of the Elizabeth Inn’s room tax; with a second by Garbe, the question was called and the motion carried unanimously.

**Operator License Applications** were presented as follows:

- **Best Western:** Sarthak B. Shah, Hossein Riyahi Mehabad
- **Club Forest:** Donna J. Kaetterhenry, Taylor Kolinski, Jeffrey A. Young, Karen L. Wernberg, Trisha M. Svoboda, Karen Lynn Krings, Jayne Marie Marchal, Lisa Lindstrom, Amy Van Meter
- **Elizabeth Inn:** Rakesh Patel
- **Golden Sands Speedway:** Amy Elmhorst, Shela Bassuener
- **Shooters Dining and Recreation Facility and Shooters II:** Erin Kief, Laura Wheeler, Andrew Joseph Aguilera

Following review of record check status of applicants for operator licenses (bartending), discussion clarified that the license is applicable for bartending in any establishment in the Town of Plover and is not specific to any one establishment. **With a motion by Karcheski and second by Garbe,** all operator license applications were approved with the exception of the application by Rakesh Patel - manager and agent appointee for the Elizabeth Inn - due to the delinquency of Elizabeth Inn room taxes for 4th quarter 2015 and 1st quarter 2016; the question was called and the motion carried unanimously.

6. **UPDATE SECURITY FOR TOWN HALL AND TOWN HIGHWAY DEPARTMENT BUILDINGS:**
Karcheski presented a quote from Mid-State Lock regarding installation costs for securing entrance to both buildings. **On a motion by Rowe and second by Karcheski the bid for $1,346.29 was accepted** and the Clerk was directed to contact Mid-State Lock to coordinate the installation; the question was called and the motion carried unanimously.

Karcheski indicated it was his intent to attain a quote to replace the locking public-access window in the town hall with a more secure installation.
7. **ROOM TAX – ELIZABETH INN – UPDATE:** Clerk/Treasurer Scheider reported the manager of the Elizabeth Inn had promised payment of both 4th quarter – 2015 and 1st quarter – 2016 room tax on June 22nd; when nothing had been received by June 23rd, the Elizabeth Inn was called; the manager indicated the delinquent room tax would be paid on Monday, June 27th.

8. **TOURISM AND DEVELOPMENT USE OF ROOM TAX:** Response from the City of Stevens Point Mayor Mike Wiza was discussed; Village of Plover has indicated that Richard Holden of their staff would be responding to the Town’s inquiry. Discussion of the need for a meeting dedicated to only this subject.

9. **BOUNDARY AGREEMENT WITH THE VILLAGE OF PLOVER:** The updated draft of the Boundary Agreement including map exhibits was part of the meeting packet; this topic will be reviewed at the next meeting and a date will be set for a public meeting.

10. **REDUCE SPEED LIMIT ON HOOVER AVENUE – SOUTH TO BIRCH DRIVE, AND REDUCE SPEED LIMIT ON ALL NON-PAVED ROADS:** Discussion that various speed limits exist on Hoover Avenue ranging from 25 to 35 to 45 miles per hour. A motion by Karcheski directed a resolution be prepared for the next meeting to set the speed limit on Hoover Avenue – South from State Highway 54 to just south of the West home to 25 miles per hour and that the speed limit then be changed from that point south of the West home to Birch Drive to 35 miles per hour; on a second by Rowe, the question was called and the motion carried unanimously.

Rowe made a motion seconded by Karcheski to drop the speed on all non-paved roads to 35 miles per hour; the clerk was directed to call for a voice vote; Nay – Firkus and Garbe, Aye – Karcheski and Rowe; the motion failed for lack of a majority.

11. **MAKE INTERSECTION OF HOOVER AVENUE – SOUTH AND BIRCH DRIVE A 4-WAY STOP AND POST SIGNS ACCORDINGLY:** Discussion of traffic patterns noting a school bus stop was also involved. A motion by Karcheski and second by Firkus directed the Clerk to prepare resolutions to establish a 4-way stop intersection at Birch Drive and Hoover Avenue – South and to establish a 4-way stop intersection at Prairie Drive and Hoover Avenue – South; the question was called and the motion carried unanimously.

12. **COMMITTEE UPDATES:**

- **GROUNDWATER CITIZENS ADVISORY COMMITTEE:** Firkus noted the next meeting would be held at 7PM on June 28th.
- **ATV/UTV COMMITTEE:** Firkus reported having heard nothing further regarding formation of an ATV/UTV Club.
- **ROAD REPORT:** Karcheski reported residents on Oriole Drive had expressed appreciation for the work done, that work had been done by Fahrner’s on Park drive down to Galecke Park had not included work down to the other end. Pictures of road work were distributed as well as a picture of the
new signage at Galecke Park. Karcheski reported the Retriever is functioning satisfactorily, and the “Slow/Children” signs on Kennedy Avenue would be relocated to the proper locations. Discussion regarding the cost effectiveness of the “boom mower” versus other options.

13. RECONCILED BANK STATEMENT; BUDGET ADJUSTMENTS AND COMPARISON, CASH SUMMARY:

- **RECONCILED BANK STATEMENTS:** As of May 31st: statements for Portage County Bank Checking account reconciled at $23,095.16 and the Money Market reconciled at $100,766.22; the Associated Bank Money Market reconciled at $241,432.18; the statement for LGIP funds reconciled as follows: General Fund - $335,887.93, Park Equipment Replacement - $4,012.72, Road Equipment Replacement - $11,657, Office Equipment Replacement - $3,742.98, Building Improvements Town Hall - $6,520.83, Building Improvement Town Garage - $5,404.21, Bridge Repair/Replacement - $25,066.92, Town Hall Furnishings - $1,002.96 and Street Restorations - $30,671.36. **On a motion by Garbe and second by Firkus, reconciled bank statements were approved as presented; the question was called and the motion carried unanimously.**

- **BUDGET ADJUSTMENTS:** Clerk/Treasurer Scheider pointed out that in order to submit the evening’s vouchers for payment, it had been necessary to move $3,000 from 51980 (Contingency Fund for 2016 Needs) to 53230-390 (he Public Works Shop Supply); discussion of how maintenance was being done proactively thus changing where and when some expenses would occur. **A motion by Garbe and second by Rowe approved the budget adjustment as presented – the question was called and the motion carried unanimously.**

- **CASH SUMMARY:** As of 1:39 PM on June 23rd, the town’s Committed Funds at LGIP stood at $88,078.98; Uncommitted Funds - LGIP of $335,887.93, Associated Bank Money Market of $241,432.18 and Portage County Bank Money Market at $110,778.97 with the General Fund Checking at $21,362.99 – with all Uncommitted Funds totaling $639,462.07 - the total cash balance for the Town of Plover stood at $727,541.05. **A motion by Garbe and second by Rowe accepted the cash summary as presented; the question was called and the motion carried unanimously.**

14. DISCUSSION ONLY:

- **Old Business:** Newsletter – Langlois had received an inquiry from a biking enthusiast regarding the pedestrian pathway.

- **New Business:** Town Banners and Tourism Signage - Discussion of location signage seen along Highway 13 and Highway 66.

15. FUTURE AGENDA ITEMS: Karcheski listed Elizabeth Inn liquor license and room tax status, tourism commission, resolutions for speed limits and four-way intersections, dates to meet with North Central Wisconsin Regional Planning Commission, the boundary agreement, a security glass window for town hall, and pricing on mower alternatives.

16. TRANSFER FUNDS, PAY BILLS AND SIGN VOUCHER LIST: Rowe made a motion to transfer monies from LGIP to cover the amount of $8,743.48 to pay vouchers #21588 thru 21620 was seconded by Garbe, the question was called and the motion carried unanimously.
17. NEXT REGULAR BOARD MEETING DATE AND TIME: A motion by Rowe and second by Garbe set the next meeting date as Wednesday, July 6th at 6PM; the question was called and the motion carried unanimously.

18. ADJOURNMENT: A motion by Garbe and second by Rowe called for adjournment; the meeting stood unanimously adjourned at 8:23 PM.

Respectfully Submitted by:

Joan Scheider
Clerk/Treasurer
Approved: JULY 6, 2016